

## THURNE PARISH COUNCIL ANNUAL GENERAL MEETING

### Minutes – Thursday 14<sup>th</sup> May 2026

Present were Cllrs Jonathan Molineux, Jenny Davies, Ann Lamb & Leslie George, the Clerk Jane Beck, Cllr Jason Hughes and eleven parishioners were also in attendance.

1. Apologies – Cllr Donnie Cooke.
2. Declaration of Interest – None
3. Election of Chair and Vice Chair
  - a. Cllr Jason Hughes took the chair and asked for proposals for chairperson. Cllr Jonathan Molineux was proposed by Cllr Davies and seconded by Cllr George. Vote was unanimous and Cllr Jonathan Molineux accepted the position and was appointed.
  - b. Cllr Jonathan Molineux returned to the chair for the remainder of the meeting.
  - c. Vice Chair - Cllr Lesley George was proposed by Cllr Davies and seconded by Cllr Molineux. Vote was unanimous and Cllr Lesley George accepted the position and was appointed.
  - d. Chairman Cllr Jonathan Molineux and Vice Chairman Cllr Lesley George signed to accept the positions.
4. Minutes
  - a. Minutes of the Annual General Meeting dated 22<sup>nd</sup> May 2025 having been circulated via e-mail and being available on the website were agreed and signed by Cllrs Jonathan Molineux and Cllr Ann Lamb.
  - b. Minutes of the Parish Council meeting of the 5<sup>th</sup> March 2026 again having been circulated via e-mail and being available on the website were agreed and signed by Cllrs Jonathan Molineux and Cllr Lesley George.
5. Matters arising
  - a. The review of passing places within the village is to be considered at the next full Parish Council meeting.
  - b. Consideration of the need for remedial works on ditches around the village will be considered at the next full Parish Council meeting.
  - c. The tree survey of the land adjacent to the toilets will be undertaken on Monday 18<sup>th</sup> May by GY Services.
  - d. The Parish has been offered the purchase of the land, currently leased to the Parish Council from Norfolk Farms, consideration of this option will be given at an extra meeting of the Parish Council to be held on Tuesday 2<sup>nd</sup> June 2026.
  - e. The new signage for the slipway is in place and operation.
  - f. The ground marking and signage on The Staithe has been completed.

- g. The Parish Council are still awaiting feedback from the Environment Agency regarding repairs works to the flood wall which impacts the Parish moorings.
- h. No further information is available at this time regarding the Hedera House drainage.
- i. A Parishioner will undertake pothole repairs as required to the playing field gate, this will then be monitored over the coming weeks to ascertain if any further repair works are needed.
- j. Consideration of double-yellow lines in the village will be raised with the new Norfolk County Councillor Jason Hughes and this will be considered further at a future meeting. **Action – Chairman to provide Cllr Hughes with location for consideration.**

#### 6. Planning Applications – none received this period.

#### 7. Correspondence and Clerks Report –

- a. Moorings - The only request for mooring that has been received from a non-resident of the village. The Parish Council agreed to review the space available and approach EACC in the first instance ahead of offering the mooring facility outside of the village. The total area available will also be reviewed to ensure safe operation and usage.
- b. A mandatory survey requested by the office of National Statistics has been completed in relation to the Toilet Operatives salary.
- c. A national Allotment Survey has been received, meeting confirmed that no Parish Council or privately operated allotments are situated within Thurne village and therefore a nil return will be submitted.
- d. Norfolk County Council has once again offered the option of considering a Bus Shelter grant for the village, no action to be taken in relation to this.
- e. The annual audit raised consideration of the Clerk being given delegated approval to act on behalf of the Parish. It was agreed that any delegation would be granted as necessary as part of each meeting with actions appointed to The Clerk in the minutes.

#### 8. Financial Matters

- a. Internal Auditor's Report – this was received and reviewed, the recommendations and observations were noted and alterations for future were agreed. It was also agreed that the Parish Council would continue with the existing Auditor for the coming year and the increased charge of £100 was noted and approved.
- b. Certificate of Exemption – it was noted that as the Council's income and expenditure for the year was under £25,000 the Council could exempt itself

from External Audit. This was considered and agreed, and the Clerk and Chairman were authorised to sign the form.

- c. Annual Governance Statement – the Council considered the assertions on the Annual Governance Statement, completed the form and authorised the Chairman and Clerk to sign on their behalf.
- d. Accounting Statement – the Council considered and agreed the Accounting Statement and authorised the Chairman to sign on their behalf.
- e. The following payments required authorisation by the Parish Council, were unanimously approved as follows:
  - i. Zurich annual insurance £319.84
  - ii. Norfolk Parish Training Service - £72.00
  - iii. Annual internal audit invoice for Tracy Neave - £95.
  - iv. Cullen Line Ltd (Staithe Markings) £420 + VAT.

#### 9. Thurne Fete

The Fete will take place on 25<sup>th</sup> July 2026 from 5.30pm to 8.00pm. The Fete Group have decided that both churches will receive 1/3<sup>rd</sup> each of the net income with the final third being paid to The Parish Council to be held in the Playing Field Reserve. The Fete is now operating through a new website. Offers of support for the event would be welcomed and a flyer will be delivered giving more information over the coming week. The Pub has agreed to hold a quiz night to support the Fete, and this will take place on the evening of 18<sup>th</sup> June.

#### 10. Thurne Public Toilets –

The corrected version of the Management Agreement has been received and signed by the Chairman with a grant of £2,200 to be received, the invoice for the operation of the toilets for the 2026 season has been submitted to GYBC.

Outstanding repairs to the toilets have now been completed.

#### 11. Playing Field and Slipway

Slipway collection totalled £10 cash and £5 via electronic payment.

Two cuts of the playing field have been undertaken.

#### 12. GYBC Councillor – no report received.

#### 13. Norfolk County Councillor Hughes -

- Advised the meeting that he will be donating 10% of his County Councillor allowances to his district.
- Is looking to create a Community Volunteer group and would like Thurne to consider if support for this could be offered, the Parish Council to co-ordinate responses to Cllr Hughes.

#### 14. Parishioners

- Thanks were offered to the Parishioners who have cut the footpaths in the village this is a huge improvement.
- It was raised that consideration of the purchase of the Norfolk Farms land could be linked with the introduction of double-yellow lines in the village to improve parking. Consideration will be given to this item at the 2<sup>nd</sup> June 2026 meeting.
- A Parishioner raised that the funds from The Fete could be used to support the purchase of the Norfolk Farms land as a benefit to the village.
- A Parishioner would like The Thurne Poors Trust to consider funding toward the purchase of the land. There is also a request to the Thurne Poors Trust to consider the publication of accounts for the future. General was requested around the Thurne Poors Trust, the Chairman explained and responded to the Parishioner information regarding the Trust can be found on the Parish Noticeboard.
- Cllr Hughes suggested the consideration of EV Charging in the village, Cllr Hughes will forward further information. **Action: Cllr Hughes to provide EV Grant Funding information.**
- Concern was raised regarding the condition of the children's play equipment and Cllr Hughes agreed to pass this on to the Borough representatives as Thurne had not been allocated any funding for refurbishment in the 2026 year. **Action: Cllr Hughes to raise with GYBC Cllr.**
- Moorings to be reviewed as Parishioner raised one of the moorings is currently unusable.

15. It was agreed to hold an extra one item meeting of the Parish Council on 2<sup>nd</sup> June 2026 at 7.30pm at the Methodist Hall. The next full meeting of the Parish Council will be held on Thursday 3<sup>rd</sup> July at 7.30pm at the Methodist Hall.

16. Meeting closed at 20:54.